

Sheet Metal Application Requirements Reference Guide By the
<<http://www.mass.gov/dpl>>Division of Professional Licensure

Grandfathered Master Application:

http://www.mass.gov/Eoca/docs/dpl/boards/sm/sm_gf_master_application.pdf

Grandfathered Journey Application:

[http://www.mass.gov/Eoca/docs/dpl/boards/sm/sm_gf_journeyperson_application.p
df](http://www.mass.gov/Eoca/docs/dpl/boards/sm/sm_gf_journeyperson_application.pdf)

Apprentice Application:

http://www.mass.gov/Eoca/docs/dpl/boards/sm/sm_apprentice_application.pdf

Journeyman Grandfather License (applications available late February / early March 2010)

Good moral character

Five years of sheet metal experience within the last ten years

Master Grandfather License (applications available late February / early March 2010)

Good moral character

Officer in a sheet metal corporation on or before June 29, 2009 or;
Three years of personal professional sheet metal practice at the master's level or; Ten years overall sheet metal experience

Apprentice License (applications available late February / early March 2010)

Good moral character

Employed by Master Sheet Metal Worker

School License (applications available April / May 2010)

Owners / administrators shall be of good moral character

Submit floor plan and occupancy permit

Submit detailed curriculum

Submit student contract

Submit itemization of tuition and fees

See application for additional requirements

Instructor License (applications available April / May 2010)

Good Moral Character

High school diploma or equivalent

Journeyman or Master License

Seven years trade experience

Business License (applications available June / July 2010)

Good moral character

Corporations must have at least one master sheet metal worker as a corporate officer and shall designate a master sheet metal worker to be its Responsible Craftsman

All partners in a partnership or LLP shall be licensed master sheet metal workers

Each LLC shall designate a master sheet metal worker as the Manager and Responsible Craftsman, See application for additional requirements.

Journeyman J-1 License Exam (applications available February 2011)

Good moral character

High school diploma or equivalent

Five years , 8000 field hours, 750 classroom hours within the last ten years

Journeyman J-2 License Exam (applications available February 2011)

Good moral character

High school diploma or equivalent

Three years , 4800 field hours, 450 classroom hours within the last ten years

Master M-1 License Exam (applications available February 2011)

Good moral character

High school diploma or equivalent

Current Journeyman J-1 license

Complete 40-hour Master's course

Master M-2 License Exam (applications available February 2011)

Good moral character

High school diploma or equivalent

Current Journeyman J-2 license

Complete 40-hour Master's course